



Bicol Auto-Search Car Agent Services

Unit 2C, 2nd Floor, Paras Building, Magsaysay St., Bibincahan

Sorsogon City, Sorsogon, Philippines 4700

Email: bicolautosearch@gmail.com | Contact Number: +63 968 851 9861

CAR RENTAL AGREEMENT FORM

Date: _____

Transaction #: _____

RENTER INFORMATION

Name: _____

Valid ID (1): _____

Address: _____

Valid ID (2): _____

Contact #: _____

RENTAL VEHICLE INFORMATION

| | | | |
|---------------|--|-----------------------|--|
| Make: | | Color: | |
| Model/Series: | | License Plate Number: | |
| Year Model: | | | |

RENTAL PERIOD & PURPOSE

Rental Description: _____

Vehicle Rental Start: ____/____/____ @ ____:____ AM/PM

Vehicle Rental End: ____/____/____ @ ____:____ AM/PM

Odometer Reading: @Rental Start: _____ @Rental End: _____

Gas Level: @Rental Start: _____ @Rental End: _____

Vehicle Return Date: ____/____/____ @ ____:____ AM/PM

RENTAL RATE & PAYMENT INFORMATION

| Total Amount | | Payment Method | |
|------------------|----------|--------------------------------|---|
| Car Rental Fee | | <input type="checkbox"/> Cash | <input type="checkbox"/> Bank Transfer: |
| Security Deposit | | <input type="checkbox"/> Maya | <input type="radio"/> BDO |
| Car Wash Fee | | <input type="checkbox"/> GCash | <input type="radio"/> RCBC |
| Others | | <input type="checkbox"/> Check | <input type="radio"/> PNB |
| Total | ₱ | | <input type="radio"/> BPI |

RENTAL TERMS & CONDITIONS

- The renter and any additional drivers must be at least 21 years old and possess a valid driver's license.
- The renter agrees to return the vehicle in the same condition as it was rented, with the exception of normal wear and tear.
- The renter agrees to return the vehicle in a clean condition, including a car wash. Failure to do so, or returning the car in an unclean state, will result in a charge deducted from the security deposit.
- The renter agrees to return the vehicle with the same fuel level as when it was initially received. Should the fuel level fall below this at the time of return, the cost of refueling will be deducted from the security deposit.
- The renter requesting vehicle delivery agrees that, in addition to the delivery fee, the unit must be returned to the office in Sorsogon City with the same fuel level as when it was received. If the fuel level is lower upon return, the company reserves the right to charge the renter or deduct the cost from the security deposit.
- The renter acknowledges that they have inspected the vehicle prior to rental and confirms that it is in good working condition.
- The renter acknowledges and agrees to be solely responsible for any damage, loss, or theft that occurs to the rental vehicle during the rental period. The renter further acknowledges that they shall be held liable for any damage caused to the vehicle due to their negligence, improper use, or violation of the rental terms and conditions outlined in this Agreement.
- The renter agrees to use the vehicle only for the purpose/s stated in this agreement and to comply with all applicable laws and regulations.



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- The renter agrees not to sublease or transfer the rented vehicle to any other person without prior written consent from the rental company.
- The renter agrees to return the vehicle with a full tank of fuel. If the vehicle is returned with less fuel, the renter will be charged for the cost of refueling.
- The renter agrees to pay all tolls, fines, penalties, or other charges incurred during the rental period.
- The renter agrees not to use the vehicle for any illegal activities or purposes.
- The renter agrees to comply with all applicable laws and regulations during the rental period.
- The renter agrees to provide a valid driver's license and any additional documentation requested by the rental company.
- The renter may cancel the reservation at least 24 hours before the start of the rental period to receive a full refund. No refunds will be issued for cancellations made less than 24 hours before the start of the rental period.
- The rental company is not responsible for any injuries or damages incurred by the renter or any passengers during the rental period.
- The rental company reserves the right to terminate this agreement and reclaim the rented vehicle at any time if the renter violates any of the terms and conditions stated herein.

PROHIBITED ACTIVITIES

The renter agrees to the following prohibited activities during the rental period:

- **Unauthorized Drivers:** Only the renter, as specified in this Agreement, and any additional drivers listed and approved by the Rental Company are allowed to drive the rental vehicle. The Renter shall not permit any unauthorized person to drive the vehicle.
- **Impaired Driving:** The renter agrees not to operate the rental vehicle under the influence of alcohol, drugs, or any other substance that impairs driving ability. It is strictly prohibited to use the vehicle for any illegal activities.
- **Off-Road Usage:** The renter shall not use the rental vehicle for off-road driving, racing, towing, or any other purpose that is not in compliance with applicable laws and regulations.
- **Smoking:** Smoking is strictly prohibited inside the rental vehicle. The renter will be responsible for any cleaning or deodorizing fees associated with smoking violations.
- **Pets:** Unless otherwise authorized by the Rental Company, pets are not allowed inside the rental vehicle. Any damages or cleaning required due to unauthorized pet presence will be the Renter's responsibility.
- **Transporting Fish:** The renter agrees not to transport dead/alive fish or any other aquatic animals in the rental vehicle unless expressly authorized by the Rental Company in writing. Any damages or cleaning required due to unauthorized fish transportation will be the renter's responsibility.
- **Overloading:** The renter shall not overload the rental vehicle beyond its maximum capacity as specified by the manufacturer.
- **Unauthorized Repairs or Modifications:** The renter shall not undertake any repairs, modifications, or alterations to the rental vehicle without the prior written consent of the Rental Company.
- **Violation of Traffic Laws:** The renter agrees to comply with all applicable traffic laws, regulations, and parking restrictions while operating the rental vehicle. The Renter is responsible for any traffic violations or fines incurred during the rental period.
- **Leaving Vehicle Unattended:** The Renter shall not leave the vehicle unattended with the keys inside, or the doors unlocked, at any time during the rental period.

I have read and understood the terms and conditions stated above and agree to abide by them.

Renter's Signature: ✓ _____

Name: ✓ _____

Date: ✓ _____